

Procedure for Payment of fees

PAYMENT OF FEES IS A ONE-TIME PAYMENT

Course fees for the Academic year 2019 – 2020

Nos.	Course	Tuition Fees	CGST 9%	SGST 9%	Registration Fees	CGST 9%	SGST 9%	Library Deposit	Total Fees
1	JR	₹271000	₹24390	₹24390	₹2500	₹225	₹225	₹2500	₹325230
2	FT	₹315000	₹28350	₹28350	₹2500	₹225	₹225	₹2500	₹377150
3	AM	₹244000	₹21960	₹21960	₹2500	₹225	₹225	₹2500	₹293370
4	PR	₹219000	₹19710	₹19710	₹2500	₹225	₹225	₹2500	₹263870
5	AICP	₹206000	₹18540	₹18540	₹2500	₹225	₹225	₹2500	₹248530

The Student is given 10 days to deposit the fees including the date of the announcement of the results. The results will be announced on May 25, 2019 by 12 noon. The entire fees to be deposited by June 3rd 2019 by 4 p.m. failing which the student will forfeit the seat. The wait list if any will be announced on June 4th 2019 by 4.00 p.m. and they have to deposit their fees by June 8th 2019 by 4.00 p.m.

Loan Facilities:

XIC does not have any tie with any bank for the Student Loan Facilities. The student has to approach the banks personally for loans. The Institute is not affiliated to any university and will only give the students a selection letter and the brochure.

In case a student has applied for a loan, the procedure for depositing the fees is as follows:

The Student has to deposit 25% of the tuition fees + registrations fees along with the loan processing letter from the bank. The total fees has to be paid by June 12, 2019. **(Please note that the processing letter is compulsory)**

Course fees to be deposited in case of loan sanctioned for academic year 2019 – 2020

Nos.	Course	Tuition Fees	CGST 9%	SGST 9%	Registration Fees	CGST 9%	SGST 9%	Library Deposit	Total Fees
1	JR	₹67750	₹6098	₹6098	₹2500	₹225	₹225	₹2500	₹85396
2	FT	₹78750	₹7088	₹7088	₹2500	₹225	₹225	₹2500	₹98376
3	AM	₹61000	₹5490	₹5490	₹2500	₹225	₹225	₹2500	₹77430
4	PR	₹54750	₹4928	₹4928	₹2500	₹225	₹225	₹2500	₹70056
5	AICP	₹51500	₹4635	₹4635	₹2500	₹225	₹225	₹2500	₹66220

Procedures for depositing fees for the academic year 2019 – 2020

Very Important

You have to inform the respective Course Co-ordinators preferably by email (Email id's mentioned below) or call regarding the mode in which you have deposited the fees to secure your seat before the last date of payment of fees. In case you fail to do so the Institute will not be held responsible.

1. Make a Draft in favor of **XAVIER INSTITUTE OF COMMUNICATIONS** payable at **MUMBAI** and handover to the concerned Course Co-ordinators (details given below) who will in turn handover to the accounts department along with the form and collect the receipt.

OR

2. Make a Draft in favor of **XAVIER INSTITUTE OF COMMUNICATIONS** payable at **MUMBAI** and courier it to the Institutes address which is mentioned on the back cover page of the brochure. Please note before you courier the draft take a xerox of the draft and fax it on **022 22658546** or scan and email it the respective Co-ordinators. The Course Co-ordinators will communicate the same to the accounts department with the application form who will make a receipt for the same which can be collected by the student from the department on the Orientation day.

OR

3. You can deposit or transfer your fees directly in any Corporation Bank Branch across the country the account details mentioned below :

Name of the account holder : XAVIER INSTITUTE OF COMMUNICATIONS

Bank : Corporation Bank

Branch : Mahapalika Marg

Address : Fort Mumbai 400 001

Account No : 520101011026150

MICR Code : 40017043

IFS Code : CORPOOO0536

In case of any problem at the Corporation Bank for depositing the fees please call Sanjay on Tel. No.: 022-22616815 (Please make sure you mention the branch code where you have deposited your fees to the respective Coordinators when you call or send the email)

Procedure for Refund of Fees for 2019 – 2020

In case the Application to withdraw the admission is made on or before the 9th June 2019. The following amounts will be refunded after deduction of ₹1000/- from the registration fees and ₹5000/- deduction from the tuition fees.= ₹7080/-(inclusive of GST)

Nos.	Course	Tuition Fees	CGST 9%	SGST 9%	Registration Fees	CGST 9%	SGST 9%	Library Deposit	Total Fees
1	JR	₹266000	₹23940	₹23940	₹1500	₹135	₹135	₹2500	₹318150
2	FT	₹310000	₹27900	₹27900	₹1500	₹135	₹135	₹2500	₹370070
3	AM	₹239000	₹21510	₹21510	₹1500	₹135	₹135	₹2500	₹286290
4	PR	₹214000	₹19260	₹19260	₹1500	₹135	₹135	₹2500	₹256790
5	AICP	₹201000	₹18090	₹18090	₹1500	₹135	₹135	₹2500	₹241450

In case the Application to withdraw the admission is made on June 10, 2019 to June 13th, 2019 both days inclusive.

The following amounts will be refunded after deduction of ₹1000/- from the registration fees and 25% deduction from the tuition fees and GST as applicable.

Nos.	Course	Tuition Fees	CGST 9%	SGST 9%	Registration Fees	CGST 9%	SGST 9%	Library Deposit	Total Fees
1	JR	₹203250	₹18292	₹18292	₹1500	₹135	₹135	₹2500	₹244104
2	FT	₹236250	₹21262	₹21262	₹1500	₹135	₹135	₹2500	₹283044
3	AM	₹183000	₹16470	₹16470	₹1500	₹135	₹135	₹2500	₹220210
4	PR	₹164250	₹14782	₹14782	₹1500	₹135	₹135	₹2500	₹198084
5	AICP	₹154500	₹13905	₹13905	₹1500	₹135	₹135	₹2500	₹186580

If the student has not attended any class and admission is withdrawn by the student after the course has commenced, within 5 calendar days from the date of the orientation. (June 14, 2019 to June 18, 2019) both days inclusive.

The following amounts will be refunded after deduction of ₹ 1000/- from the registration fees and 50% deduction from the tuition fees and GST as applicable

Nos.	Course	Tuition Fees	CGST 9%	SGST 9%	Registration Fees	CGST 9%	SGST 9%	Library Deposit	Total Fees
1	JR	₹135500	₹12195	₹12195	₹1500	₹135	₹135	₹2500	₹164160
2	FT	₹157500	₹14175	₹14175	₹1500	₹135	₹135	₹2500	₹190120
3	AM	₹122000	₹10980	₹10980	₹1500	₹135	₹135	₹2500	₹148230
4	PR	₹109500	₹9855	₹9855	₹1500	₹135	₹135	₹2500	₹133480
5	AICP	₹103000	₹9270	₹9270	₹1500	₹135	₹135	₹2500	₹125810

Any withdrawal of admission by a student for any reason whatsoever after June 18, 2019 will result in the forfeiture of the entire fees. Only the library deposit will be refunded.

Course Co-ordinators:

Advertising & Marketing Course : Vaishali Deshpande – vaishali@xaviercomm.org

Film Television & Digital Video Production : Clera T Salvi – clera@xaviercomm.org

Journalism and Mass Communication : Ida Aranha – ida@xaviercomm.org

Public Relations & Corporate Communication : Niharika Masani – niha@xaviercomm.org

Advanced Integrated Communication Programme : Sophie Mergulhao - sophie@xaviercomm.org